

Policy for Tai Skyline (Houses)

Background

Tai Skyline is a self-catering holiday home business comprising 2 properties in south Wales. The business consists of two proprietors, no staff and serves many clients.

This is the statement of general policy and arrangements for:

Overall and final responsibility for health and safety is that of:

Day-to-day responsibility for ensuring this policy is put into practice is delegated to: Mike O'Donoghue, Gareth Davies

Tai Skyline

Mike O'Donoghue, Gareth Davies

Mike O'Donoghue, Gareth Davies

STATEMENT OF GENERAL POLICY	RESPONSIBILITY OF: Name/Title	ACTION/ARRANGEMENTS (customise to meet your own situation)
To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from work activities.	Mike O'Donoghue, Gareth Davies	Relevant risk assessments completed and actions arising out of those assessments implemented. (Risk assessments reviewed every year, or earlier if working habits or conditions change.)
To engage and consult with clients on day-to-day health and safety conditions and provide advice and supervision on occupational health.		Clients routinely consulted on health and safety matters as they arise.
To maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use.		System in place for routine inspection of equipment and for ensuring that action is promptly taken to address any defects.

Health and safety poster is displayed:	Online			
First-aid box and accident book are located: Accidents and ill health at work reported under RIDDOR: (Reporting of Injuries, Diseases and Dangerous Occurrences Regs) www.hse.gov.uk/riddor Tel: 0845 300 9923	Kitchens, Garages			
Signed: (Employer)		Date:	1 st April 2020	
Subject to review, monitoring and revision by:	Mike O'Donoghue	Every:	12	months or sooner if activity changes

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by who?	Action by when?	Done
General slips and trips	Staff and clients may be injured if they trip over objects or slip on spillages.	General good housekeeping. All areas well lit, including stairs. No trailing leads or cables. Staff keep work areas clear, e.g. no boxes left in walkways.				
First Aid Incident	Clients' responsibility entirely, unless staff happen to be on hand.					
Medical emergency						
Infectious Disease Risk	See Annexe One					

TAI SKYLINE

HEALTH AND SAFETY POLICY

ANNEX 1

Infectious Diseases Policy

1st April 2020

Background

This policy and annex have been updated to reflect the emerging COVID-19 situation.

Covid-19 is a new illness that can affect your lungs and airways. It is caused by a virus called SARS-COV2. It has similar symptoms to other influenza viruses and similar fatality rates. Symptoms can be mild, moderate, severe or fatal. To keep up to date with and objective view on this fast changing situation please visit <https://www.anhinternational.org/news/covid-zone/>.

Publishing This Policy

A copy of this paper will be available to all on our website.

Review Date.

Review and republish this paper by the end of April 2021.

Hazards	At Risk	Risk	Controls Required	Action	Target	Achieved
Transmission of viruses by symptomatic carriers.	Visitors, Staff Cleaning contractors	High	Symptomatic Persons not to visit	Proprietors, Visitors, Gov.uk	01/04/20	01/04/20
Transmission of viruses by asymptomatic persons.	Visitors, Staff Cleaning contractors	Low	Regular hand-washing encouraged.	Visitors, Staff Cleaning contractors	01/04/20	01/04/20
Transmission of viral particles via surfaces	Visitors, Staff Cleaning contractors	Moderate	Professional cleaning implemented between guests.	Cleaning contractors	01/04/20	01/04/20
Contraction of illness by immuno-suppressed persons	Visitors, Staff Cleaning contractors	Extreme	High-risk patients with underlying medical conditions, immuno-suppression and/or poly-pharmacy are advised not to visit	Visitors, Staff Cleaning contractors	01/04/20	01/04/20
Other			The use of social distancing and PPE is not supported by sound scientific evidence and is NOT relevant indoors by members of the same household.			